

# **SOUTHBAY COMMUNITY DEVELOPMENT DISTRICT**

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**May 30, 2018 Regular Meeting and Public Hearing**

## **Minutes of the Regular Meeting and Public Hearing**

The Regular Meeting and Public Hearing of the Board of Supervisors for SouthBay Community Development District was held on **Wednesday, May 30, 2018 at 1:30 pm** at the Palmetto Library located at 923 6<sup>th</sup> St. West, Palmetto, Florida 34221.

### **1. CALL TO ORDER/ROLL CALL**

Debby Nussel called the Regular Meeting and Public Hearing of the Board of Supervisors of the SouthBay Community Development District to order on **Wednesday, May 30, 2018 at 1:43 pm**.

Board Members Present and Constituting a Quorum:

Curt Wilkinson	Chairman
Suzanne Lupia	Vice Chairman
Eric Davidson	Supervisor

Staff Members Present:

Debby Nussel	Meritul
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There were no members of the public present.

### **2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS**

There were no audience questions or comments on agenda items.

### **3. PUBLIC HEARING ON ADOPTING UNIFORM METHOD OF COLLECTION**

#### **A. Open Public Hearing on Adopting Uniform Method of Collection**

MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Davidson
SECONDED BY:	Supervisor Lupia
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

#### **B. Staff Presentations**

Mrs. Nussel went over the resolution with the Board.

C. Public Comments

There were no public comments.

D. Close Public Hearing on Adopting Uniform Method of Collection

MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Lupia
SECONDED BY:	Supervisor Davidson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

E. Consideration of Resolution 2018-04; Adopting Uniform Method of Collection

The Board reviewed the resolution.

MOTION TO:	Approve Resolution 2018-04.
MADE BY:	Supervisor Lupia
SECONDED BY:	Supervisor Davidson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

4. BUSINESS ITEMS

A. Consideration of Resolution 2018-05; Approving Fiscal Year 2019 Proposed Budget & Setting Public Hearing

Mrs. Nussel went over the resolution and budget line items with the Board. The Board would like for management fees to go down to \$6,000, admin to \$1,000, website \$500, dues & fees \$225, and Counsel \$110. The public hearing will be on August 28, 2018 at 1:30 pm at the same location.

MOTION TO:	Approve Resolution 2018-05 with budget changes as discussed.
MADE BY:	Supervisor Lupia
SECONDED BY:	Supervisor Davidson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

B. Annual Disclosure of Qualified Electors

Mrs. Nussel announced that as of April 15, 2018, Southbay CDD has 0 qualified electors.

C. Announcement of Landowners Election in November 2018  
i. Sample Ballot & Proxy

Mrs. Nussel announced that the Landowners Election will be held on November 13, 2018 at the library. Seats 1, 2, and 3 are up for election.

D. Consideration of Resolution 2018-06; Landowners Election

Mrs. Nussel went over the resolution with the Board.

MOTION TO:	Approve Resolution 2018-06.
MADE BY:	Supervisor Wilkinson
SECONDED BY:	Supervisor Lupia
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

E. General Matters of the District

**5. CONSENT AGENDA**

- A. Consideration of the Board of Supervisors Meeting Minutes October 4, 2017**
- B. Consideration of Operations and Maintenance Expenditures November 2017 – April 2018**

The Board reviewed the Consent Agenda items.

MOTION TO:	Approve the Consent Agenda.
MADE BY:	Supervisor Davidson
SECONDED BY:	Supervisor Lupia
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

**6. STAFF REPORTS**

- A. District Counsel**
- B. District Engineer**
- C. District Manager**

**7. SUPERVISORS REQUESTS**

There were no Supervisor requests.

**8. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

There were no audience questions or comments.

**9. ADJOURNMENT**

MOTION TO:	Adjourn.
MADE BY:	Supervisor Davidson
SECONDED BY:	Supervisor Wilkinson
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

*\*The entire meeting is available on CD upon request.*

*\*These minutes were done in summary format.*

*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on 9-5-18.

  
Signature

Debby Hukill  
Printed Name

Title:

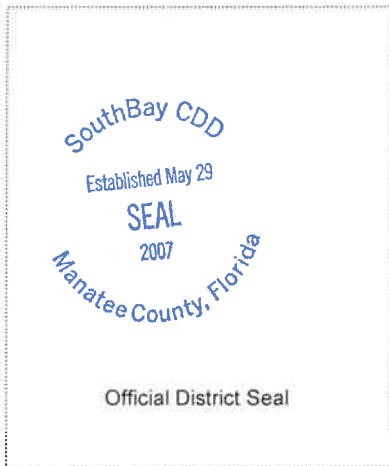
- Secretary
- Assistant Secretary

  
Signature

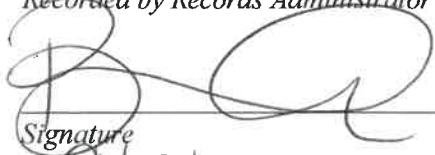
J. CURT WILKINSON  
Printed Name

Title:

- Chairman
- Vice Chairman



Recorded by Records Administrator

  
Signature

9/17/18  
Date