

# **SOUTHBAY COMMUNITY DEVELOPMENT DISTRICT**

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**August 27, 2019 Public Hearing and Regular Meeting**

## **Minutes of the Public Hearing and Regular Meeting**

The Public Hearing and Regular Meeting of the Board of Supervisors for SouthBay Community Development District was held on **Tuesday, August 27, 2019 at 2:00 pm** at the Palmetto Library located at 923 6<sup>th</sup> St. West, Palmetto, Florida 34221.

### **1. CALL TO ORDER/ROLL CALL**

Debby Nussel called the Public Hearing and Regular Meeting of the Board of Supervisors of the SouthBay Community Development District to order on **Tuesday, August 27, 2019 at 2:05 pm**.

#### **Board Members Present and Constituting a Quorum:**

Curt Wilkinson	Chairman
Suzanne Lupia	Vice Chairman
Eric Davidson	Supervisor

#### **Staff Members Present:**

Debby Nussel	District Manager, Meritus
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There were no members of the general public present.

### **2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS**

There were no audience questions or comments on agenda items.

### **3. RECESS TO PUBLIC HEARING**

Mrs. Nussel directed the Board to recess to the public hearing.

### **4. PUBLIC HEARING ON ADOPTING PROPOSED FISCAL YEAR 2020 BUDGET**

#### **A. Open Public Hearing on Proposed Fiscal Year 2020 Budget**

<b>MOTION TO:</b>	Open the public hearing.
<b>MADE BY:</b>	Supervisor Davidson
<b>SECONDED BY:</b>	Supervisor Lupia
<b>DISCUSSION:</b>	None further
<b>RESULT:</b>	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

## **B. Staff Presentations**

Mrs. Nussel went over each section of the proposed budget. The Board reviewed and discussed the line items and would like to change District Management to \$6,000, District Engineer to \$3,000, District Counsel to \$4,800, and postage to \$200.

## **C. Public Comments**

There were no public comments.

## **D. Consideration of Resolution 2019-04; Adopting Fiscal Year 2020 Budget**

The Board reviewed the resolution.

MOTION TO:	Approve Resolution 2019-04 with changes stated.
MADE BY:	Supervisor Lupia
SECONDED BY:	Supervisor Davidson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

## **E. Close Public Hearing on Proposed Fiscal Year 2020 Budget**

MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Davidson
SECONDED BY:	Supervisor Lupia
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

## **5. PUBLIC HEARING ON LEVYING O&M ASSESSMENTS**

### **A. Open Public Hearing on Levying O&M Assessments**

MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Davidson
SECONDED BY:	Supervisor Wilkinson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

**B. Staff Presentations**

Mrs. Nussel went over the proposed assessments. Mrs. Nussel advised the Board that the County does not show Gary D. Parks for \$96.38 and R&J Acres, LLC for \$42.36 as being inside the District. Mrs. Nussel stated she spoke to Counsel and they suggested having a District map created that reflects the creation description to see if the two parcels are inside the district. They can bill these two lots for this year.

**C. Public Comments**

There were no public comments.

**D. Consideration of Resolution 2019-05; Levying O&M Assessments**

The Board reviewed the resolution.

MOTION TO:	Approve Resolution 2019-05.
MADE BY:	Supervisor Wilkinson
SECONDED BY:	Supervisor Lupia
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

**E. Close Public Hearing on Levying O&M Assessments**

MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Davison
SECONDED BY:	Supervisor Lupia
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

**6. RETURN TO PUBLIC HEARING AND REGULAR MEETING**

Mrs. Nussel directed the Board to return to the Public Hearing and Regular Meeting.

**7. BUSINESS ITEMS**

**A. Consideration of Resolution 2019-06; Setting FY 2020 Meeting Schedule**

The Board reviewed the resolution and meeting schedule.

MOTION TO:	Approve Resolution 2019-06.
MADE BY:	Supervisor Davidson
SECONDED BY:	Supervisor Lupia
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

**B. Consideration of District Counsel Engagement Letter**

Mrs. Nussel stated that Straley Robin Vericker resigned as District Counsel. The Board reviewed the Appleton Reiss legal services agreement.

MOTION TO:	Accept the Appleton Reiss legal services agreement.
MADE BY:	Supervisor Davidson
SECONDED BY:	Supervisor Wilkinson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

**C. General Matters of the District**

**8. CONSENT AGENDA**

- A. Consideration of Board of Supervisors Regular Meeting Minutes May 28, 2019**
- B. Consideration of Operations and Maintenance Expenditures May 2019**
- C. Consideration of Operations and Maintenance Expenditures June 2019**
- D. Consideration of Operations and Maintenance Expenditures July 2019**
- E. Review of Financial Statements Month Ending July 31, 2019**

The Board reviewed the Consent Agenda items.

MOTION TO:	Approve the Consent Agenda.
MADE BY:	Supervisor Wilkinson
SECONDED BY:	Supervisor Lupia
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

**9. STAFF REPORTS**

- A. District Counsel**
- B. District Engineer**
- C. District Manager**

There were no additional staff reports at this time.

**10. SUPERVISORS REQUESTS AND AUDIENCE COMMENTS**

There were no supervisor requests or audience comments.

**11. ADJOURNMENT**

<b>MOTION TO:</b>	Adjourn.
<b>MADE BY:</b>	Supervisor Davidson
<b>SECONDED BY:</b>	Supervisor Lupia
<b>DISCUSSION:</b>	None Further
<b>RESULT:</b>	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

*\*The entire meeting is available on CD upon request.*

*\*These minutes were done in summary format.*

*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

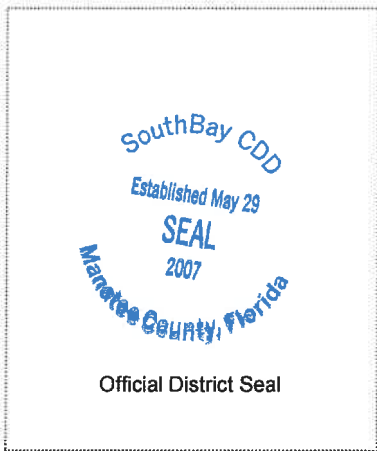
Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on 5/26/20.

*DNussel*  
Signature  
Debby Nussel  
Printed Name

Curt Wilkinson  
Signature  
Curt wilkinson  
Printed Name

Title:  
 Secretary  
 Assistant Secretary

Title:  
 Chairman  
 Vice Chairman



Recorded by Records Administrator  
*[Signature]*  
Signature  
6/8/20  
Date